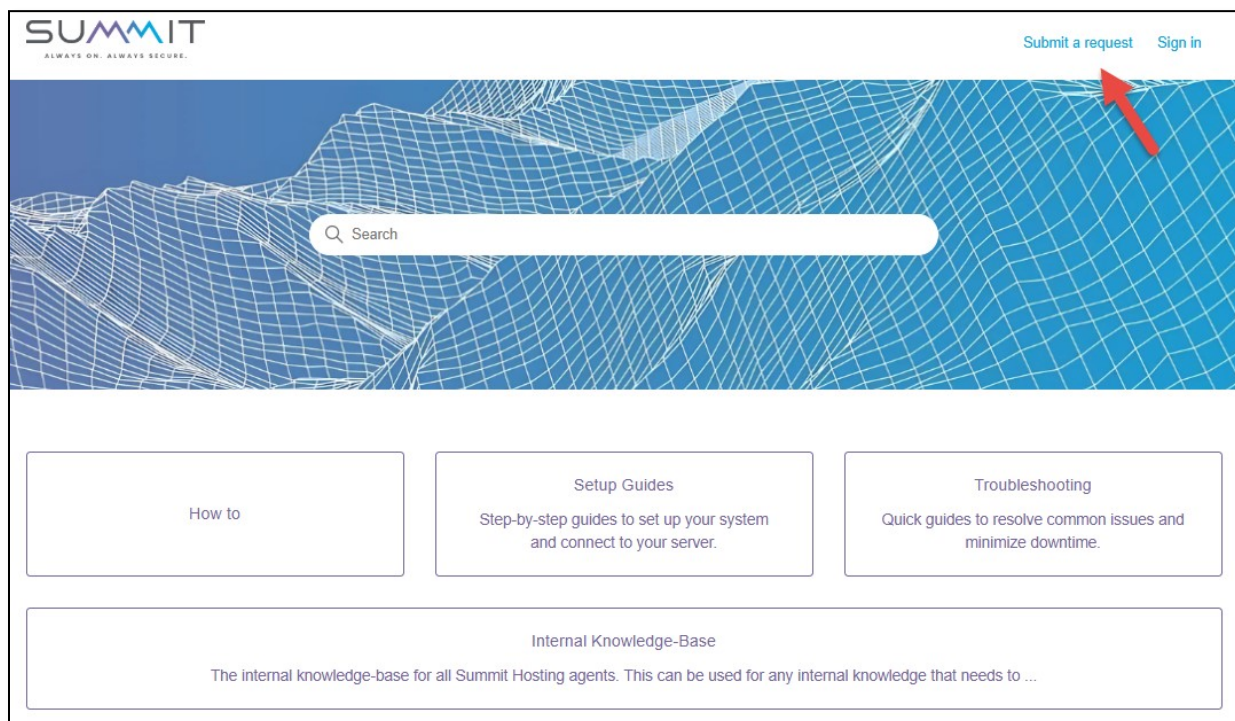


If you experience any issues while working in Church Windows Software hosted by Summit, please contact Church Windows Support first for assistance.

1-800-533-5227 or support@churchwindows.com

If our technicians determine that the issue requires Summit's involvement, please visit the following web address to submit a request, ticket.summithosting.com



In the top right corner, click *Submit a request*, and the request window will open.

- Please enter a valid email address in the *Your Email Address* field. Summit will use this address to send all correspondence regarding the request.
- Any field listed with *(optional)* may be left blank.
- In the *Summit Username* field, please enter the unique username your organization uses to log in to Summit.

Click *Submit*.